



Dear Parents,

We hope you had a good summer holiday, and we are glad to welcome you back to school. Please find below important information about the coming school year.

Selling Week Procedures

The schedule for the selling week is as follows: Priority will be given to parents scheduled for this day. If you are unable to attend on your allocated day you are welcome to visit any other day. The school main gate will be closed thirty minutes before end of timing to reduce waiting time for parents.

Date	Family Names Beginning with Letters:	Timing
Wednesday, August , 23	AA-AK	8:30 am – 2:00 pm
Thursday, August 24	AA-AK	8:30 am – 2:00 pm
Saturday, August 26	AL	9:30 am – 12:00 pm
Sunday, August 27	AL	8:30 am – 2:00 pm
Monday , August 28	AM-F	8:30 am – 2:00 pm
Tuesday, August 29	G-M	8:30 am – 2:00 pm
Wednesday, August 30	N-Z	8:30 am – 2:00 pm

* Main Gate will be closed 30mn before end of time

Second Tuition Installment

The second tuition installment is payable before the first day of school. Please settle this during selling week. Students will not be able to enter class until this payment is made.

Books

- KG 1 - Grade 4:

□ Books: are purchased during selling week and are distributed to students on the first day of school.



- Grades 5 - 12:
 - Books: Books can be purchased on the same day and collected from the main Cafeteria.
- Books are sold in bundles and are non-refundable.
- An additional technology fee (for classes which will be using the tablet) will be added to the total payment of books.

Uniform

- Uniforms: students try on to determine the correct size. They are paid for and collected on the day. Exchange of uniform items cannot be made until end of September. **Items must be in their original packaging to be exchanged.**

Bus Service

If you wish to register your child for the school bus this must be done before **Tuesday, August 29, 2017** for students to travel on the school bus on the first day of school. All students will be brought to school by parents on the first day.

Students who register after this day will be able to use the school bus only if seats are available.

Meal Subscription

Details will be provided during selling week, payment is to be made upon registration.

Saturday Extra Curricular Activities

Details will be provided during selling week, payment is to be made upon registration.

Please contact the school if you have any questions regarding the above.

Administration

ص.ب. ٥٠٥٥٩، عراد
مبنى ١١٠، مجمع ٢٥٧، شارع ٥٩، جادة شويفات، جزر أمواج، مملكة البحرين **هاتف:** ١٦٠ ٣٣ ٣٣٣ (+٩٧٣) **فاكس:** ١٦٠ ٣٣ ٣٣٠ (+٩٧٣)
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